

## Sheffield City Council

### Policy Committees Membership and Function Summary - 2022/2023

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#### Policy Committees

- [Adult Health and Social Care Policy Committee](#)
- [Communities, Parks and Leisure Policy Committee](#)
- [Economic Development and Skills Policy Committee](#)
- [Education, Children and Families Policy Committee](#)
- [Housing Policy Committee](#)
- [Strategy and Resources Policy Committee](#)
- [Transport, Regeneration and Climate Policy Committee](#)
- [Waste & Street Scene Policy Committee](#)

#### Sub-Committees

- [Charity Trustee Sub-Committee](#)
- [Finance Sub-Committee](#)
- [Health Scrutiny Sub-Committee](#)

## [Sheffield City Council - Committee details - Adult Health and Social Care Policy Committee](#)

### Membership

- [Councillor Angela Argenzio](#) (Co-Chair)
- [Councillor George Lindars-Hammond](#) (Co-Chair)
- [Councillor Steve Ayris](#) (Deputy Chair)
- [Councillor Abtisam Mohamed](#)
- [Councillor Ruth Milsom](#)
- [Councillor Kevin Oxley](#)
- [Councillor Martin Phipps](#)
- [Councillor Safiya Saeed](#)
- [Councillor Ann Woolhouse](#)

### **Council Functions**

The following functions are within the remit of Adult Health and Social Care Policy Committee:

- [Adult Health and Social Care](#)
  - o Adult social work, care and support including specialist social work
  - o Carers
  - o Occupational therapy, enablement and support for independent living
  - o Adult safeguarding

## [Sheffield City Council - Committee details - Health Scrutiny Sub-Committee](#)

### Membership

- [Councillor Ruth Milsom](#) (Chair)
- [Councillor Steve Ayris](#) (Deputy Chair)
- [Councillor Martin Phipps](#) (Group Spokesperson)
- [Councillor Dawn Dale](#)
- [Councillor Mary Lea](#)
- [Councillor Abtisam Mohamed](#)
- [Councillor Anne Murphy](#)
- [Councillor Kevin Oxley](#)
- [Councillor Gail Smith](#)

The Adult Health and Social Care Policy Committee is responsible for the review and scrutiny of local health services, including the power of referral to the Secretary of State for Health, under the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013. It exercises this function through the Health Scrutiny Sub-Committee which is a standing sub-committee established for this purpose and whose membership comprises members of this Committee and Education, Children's and Families Policy Committee.

## [Sheffield City Council - Committee details - Communities, Parks and Leisure Policy Committee](#)

### Membership

- [Councillor Richard Williams](#) (Chair)
- [Councillor Paul Wood](#) (Deputy Chair)
- [Councillor Marieanne Elliot](#) (Group Spokesperson)
- [Councillor Sue Alston](#)
- [Councillor Tony Downing](#)
- [Councillor Alan Hooper](#)
- [Councillor Bernard Little](#)
- [Councillor Karen McGowan](#)
- [Councillor Peter Price](#)

### **Council Functions**

The following functions are within the remit of Community, Parks and Leisure Policy Committee:

- Communities
  - o Community Development
  - o Cohesion and Migration
  - o Community Safety
  - o Youth Services
- Parks, Leisure and Libraries
  - o Sport, physical activity and leisure facilities
  - o Parks and Woodlands (including non-highway trees)
  - o Allotments o Ecology
  - o Bereavement Services
  - o Libraries
- Voluntary Sector
  - o Voluntary Sector Liaison

- o Voluntary Sector Grants, including Grant Aid
- o Strategic lead on relationships and development with the Voluntary, Community and Faith Sector, building capacity and sustainability in the sector

#### [Sheffield City Council - Committee details - Economic Development and Skills Policy Committee](#)

##### Membership

- [Councillor Martin Smith](#) (Chair)
- [Councillor Ben Miskell](#) (Deputy Chair)
- [Councillor Paul Turpin](#) (Group Spokesperson)
- [Councillor Kurtis Crossland](#)
- [Councillor Jayne Dunn](#)
- [Councillor Tom Hunt](#)
- [Councillor Barbara Masters](#)
- [Councillor Henry Nottage](#)
- [Councillor Minesh Parekh](#)

##### **Council Functions**

The following functions are within the remit of Economic Development and Skills Policy Committee:

- Economic Development, Skills and Culture
  - o Business growth and economic strategy
  - o Arts development and projects
  - o Theatres. Museums, galleries etc
  - o City and community events
  - o Employment policy and programmes
- Adult education and Skills
  - o Enterprise, employment and digital skills
  - o Adult skills policy and programmes

## Membership

- [Councillor Dawn Dale](#) (Co-Chair)
- [Councillor Mick Rooney](#) (Co-Chair)
- [Councillor Brian Holmshaw](#) (Deputy Chair)
- [Councillor Colin Ross](#) (Group Spokesperson)
- [Councillor Marieanne Elliot](#) (Substitute Member)
- [Councillor Peter Garbutt](#)
- [Councillor Mary Lea](#)
- [Councillor Anne Murphy](#)
- [Councillor Gail Smith](#)
- [Councillor Ann Whitaker](#)

## **Council Functions**

The following functions are within the remit of Education, Children and Families Policy Committee:

- Education and Skills
  - o Schools
  - o Mainstream and specialist education (early years, children and young people)
  - o Learning and Skills policy, programmes and interventions (children and young people)
- Children and Families
  - o Children and family support and social work
  - o Fostering and adoption
  - o Children in care, care leavers and corporate parenting
  - o Residential services
  - o Youth justice
  - o Child safeguarding

Matters Reserved to the Education, Children and Families Policy Committee - Decision making in respect of the establishment, alteration or discontinuance of schools, other than those that must be referred to the Schools Adjudicator.

## Membership

- [Councillor Douglas Johnson](#) (Chair)
- [Councillor Penny Baker](#) (Deputy Chair)
- [Councillor Ben Curran](#) (Group Spokesperson)
- [Councillor Sue Auckland](#)
- [Councillor Fran Belbin](#)
- [Councillor Denise Fox](#)
- [Councillor Maleiki Haybe](#)
- [Councillor Sophie Thornton](#)
- [Councillor Paul Wood](#)

## **Council Functions**

The following functions are within the remit of Housing Policy Committee:

- Housing
  - o Public sector
  - o Private sector
  - o Homelessness
  - o Refugee resettlement programmes
  - o Gypsy and traveller sites

Matters Reserved to Housing Policy Committee - Delivery of the Housing Revenue Account (HRA) Business Plan.

## Membership

- [Councillor Terry Fox](#) (Chair)
- [Councillor Julie Grocutt](#) (Deputy Chair)
- [Councillor Angela Argenzio](#)
- [Councillor Douglas Johnson](#) (Group Spokesperson)
- [Councillor Bryan Lodge](#)
- [Councillor Shaffaq Mohammed](#) (Group Spokesperson)
- [Councillor Joe Otten](#)
- [Councillor Mick Rooney](#)
- [Councillor Martin Smith](#)
- [Councillor Richard Williams](#)
- [Councillor Paul Wood](#)

The Leader of the Council is the Chair of the Committee. Membership includes the Chairs of each of the Council's other Policy Committees, the Chair of the Finance Sub-Committee, and such other Members as are necessary for political proportionality, and to ensure an odd number of Members. Members of the Committee may not nominate substitute members.

Corporate responsibilities The following Corporate responsibilities are within the remit of the Committee:

- Cross-cutting responsibility for development and submission to Full Council for adoption of the Budget and Policy Framework
- Providing strategic direction to the operation of the Council by developing and recommending the Corporate Plan (including determination of the priorities set out therein) to Full Council and making decisions on cross-cutting policies and practice where such decisions are not reserved to full Council
- Responsibility for any issue identified as being of significant strategic importance or financial risk to the Council (which is considered to be by its nature cross-cutting)
- Responsibility for any policy matter not otherwise allocated to a Committee
- Considering reports which an Ombudsman requires to be published by the Council where it is proposed that the Council take the recommended action

Council Functions

The following functions are within the remit of Strategy and Resources Policy Committee:

- Finance and Commercial Services
- Legal and Governance
- Human Resources and Customer Services

- Business Change and Information Solutions

The Committee will take decisions within its remit on any reserved matter. When devising policy, evaluating service delivery and taking decisions the Committee must consider:

- Public engagement in informing its work
- Equality, diversity and inclusion implications
- Climate and Bio-diversity

Relationship with the other Policy Committees

The Committee is responsible for:

- Developing an annual work plan (including work programming), with reference to the Corporate Plan, in consultation with the other Policy Committees. The Committee co-ordinates and implements the Corporate Plan and will consider the combined Policy Committee Work Programme every other meeting to ensure corporate objectives are being achieved.
- Determining key cross-cutting policies and key plans that impact on more than one Policy Committee, decisions that have a significant impact on a cross cutting issue, strategy or plan, and determining any matter that has a major impact on a number of Council services or the Council as a whole. • Determining any matter of dispute or difference between any Policy Committees.
- A co-ordinating role across all other Policy Committees and exercising a corporate view of outcomes, performance, budget monitoring and risk management.
- Considering the overall performance of the Authority and the performance of other Policy Committees, including holding them to account with regard to delivery against the Corporate Plan. Where there is a serious performance concern, the Committee may refer this concern to Full Council for consideration.
- The exercise of any function not otherwise allocated and, if it considers appropriate, the exercise of functions of any Policy Committee or SubCommittee.
- Monitoring referrals from Area Committees to Policy Committees, including monitoring patterns and lessons to be learned, in consultation with Area Committee chairs. For the avoidance of doubt an Area Committee may only refer a matter to the Committee if it is the appropriate Policy Committee for that referral.

Strategy and Resources Policy Committee may refer any issue falling within its remit to another Policy Committee for decision if it considers appropriate. Another Policy Committee may refer any matter within its remit to Strategy and Resources Policy Committee if it considers appropriate. Strategy and Resources Policy Committee may refer any matter (within its own remit or the remit of another Policy Committee) to Full Council only in exceptional circumstances.



## Membership

- [Councillor Bryan Lodge](#) (Co-Chair)
- [Councillor Zahira Naz](#) (Co-Chair)
- [Councillor Mike Levery](#) (Deputy Chair)
- [Councillor Maroof Raouf](#) (Group Spokesperson)
- [Councillor Mike Chaplin](#)
- [Councillor Marieanne Elliot](#)
- [Councillor Mary Lea](#)
- [Councillor Shaffaq Mohammed](#)
- [Councillor Joe Otten](#)

The Finance Sub-Committee is established as a sub-committee of the Strategy and Resources Policy Committee. Its membership may include Councillors who are not members of, and it may be chaired by a Member who is not the Chair of, the Committee.

It may take decisions in respect of the following Finance and Property matters which are otherwise reserved to the Strategy and Resources Policy Committee, more particularly detailed below:

- a. Strategic financial overview
- b. Property decisions
- c. Accountable Body decisions
- d. Corporate Revenue and Capital monitoring and capital allocations

### Finance

- Agreement upon the annual budget for Services within Portfolios including the application of the overall capital programme (within the Budget and Policy Framework);
- Agreement of Council policies in respect of fees and charges;
- Commitments to funding in future years not covered within the Council's medium term financial plan;
- Agreement upon virements of £500,000 and over or representing a major change of policy (any value) from one division of a Service to another or between Services within Portfolios or between Portfolios and within the approved budget.

### Capital Programme

Agreement of reports on the implementation of the capital programme provided under the Capital Programme Financial Reporting and Control Procedures, including:-

- (a) approval of all new schemes; except expenditure relating to feasibility works up to the value of £100,000 in accordance with the Financial Procedure Rules and

(b) approval of a variation to an existing scheme which increases the value of the scheme by more than £100,000;

#### Property

(a) Acquisitions of Property where the consideration to be paid by the Council exceeds £250,000, but not including any acquisition of Property that the Council is obliged by Law to complete;

(b) Disposals of Property, being of the freehold or leasehold but not including a mortgagee sale or disposal that Council must by law complete such as Right to Buy, lease enfranchisement or easements to certain service providers

o Where the Council has been required by Law to publicly advertise the proposed Disposal (e.g. public open space); and one or more objections to the proposed Disposal has been received;

o Which are not subject to a competitive process where the consideration to be received by the Council exceeds £300,000;

o For less than the best consideration reasonably obtainable;

o Which are clearly controversial; o Which for any statutory or other legal reason need to be decided by a committee, not an officer

o Which involve the transfer of a freehold interest, the grant of a lease for a term of not less than twenty-five years or the assignment of a lease with a remaining term of not less than twenty-five years AND a relevant councillor or parish/town council has objected

(c) Appropriation of surplus property that has not been identified for disposal by the Finance Sub-Committee or Strategy and Resources Committee to another purpose

#### Grant Aid, Loans and Guarantees

Provided that no decision that the Council will act as the Accountable Body for external grant aid or provide a guarantee in relation to the liabilities of a third party shall be taken unless the Chief Finance Officer has been consulted and has approved the arrangement:

- Making any decision in relation to grant aid which the Leader identifies as being of strategic importance;
- Agreeing to establish a fund (not being a fund wholly established with external grant aid for which the Council is the Accountable Body and which is received for this purpose) in excess of £100,000 from which individual grants or loans will be paid and agreeing the eligibility criteria for these grants or loans;
- approving the payment of any grant or loan in excess of £50,000 (including a grant or loan paid wholly or in part by the Council out of external grant aid) subject to the proviso that an officer may make the decision where (a) paying the grant or loan to that specific recipient is required or clearly intended by the terms of the Council's agreement with the external funder, and (b) the committee has made the decision to accept the external funding and act as Accountable Body in knowledge of this requirement/intention;
- Approving the withdrawal or reclaiming of grant aid which has been awarded to a third party where the amount of grant aid to be withdrawn or reclaimed is in excess of £25,000;

- Agreeing to the Council becoming the Accountable Body for any award of grant aid from an external funder to the Council or to a third party where:-
  - (i) the grant aid to be received by the Council is anticipated to be in excess of £750,000; or
  - (ii) the grant aid to be received by the third party is anticipated to be in excess of £50,000;
- Agreeing to the Council guaranteeing the liabilities of a third party where the financial exposure of the Council under the guarantee is or may be in excess of £50,000.

#### [Sheffield City Council - Committee details - Charity Trustee Sub-Committee](#)

##### Membership

- [Councillor Bryan Lodge](#) (Chair)
- [Councillor Richard Williams](#) (Deputy Chair)
- [Councillor Douglas Johnson](#) (Group Spokesperson)
- [Councillor Julie Grocutt](#)
- [Councillor Mick Rooney](#)

A standing sub-committee of the Strategy and Resources Policy Committee is established to take all decisions of the Council as charitable trustee, including but not limited to disposals of and other dealings with charitable land, and will meet as required.

#### [Sheffield City Council - Committee details - Transport, Regeneration and Climate Policy Committee](#)

##### Membership

- [Councillor Julie Grocutt](#) (Co-Chair)
- [Councillor Mazher Iqbal](#) (Co-Chair)
- [Councillor Christine Gilligan Kubo](#) (Deputy Chair)
- [Councillor Andrew Sangar \(MBE\)](#) (Group Spokesperson)
- [Councillor Ian Auckland](#)
- [Councillor Craig Gamble Pugh](#)
- [Councillor Dianne Hurst](#)
- [Councillor Ruth Mersereau](#)
- [Councillor Richard Shaw](#)

#### **Council Functions**

The following functions are within the remit of Transport, Regeneration and Climate Change Policy Committee:

- City Centre and Central Area Portfolio Development

- o Heart of the City 2

- o City Centre and Central Area major developments

- Investment, Climate Change and Planning

- o Regeneration

- o Strategic Development

- o Sustainable City

- o Flood Protection

- o Building standards and public safety

- o Planning policy

- o Strategic transport sustainability and infrastructure

Matters Reserved to Transport, Regeneration and Climate Change Policy Committee - Functions arising from the Council's roles as Road Traffic Authority, including transport and parking matters, where these relate to:-

- The Capital Programme;
- policy statements;
- matters that have drawn objections from members of the public;
- schemes with a value in excess of £250,000.

Review and scrutiny of the exercise by risk management authorities of flood risk management functions under section 9JB of the Local Government Act 2000.

[Sheffield City Council - Committee details - Waste & Street Scene Policy Committee](#)

#### Membership

- [Councillor Joe Otten](#) (Chair)
- [Councillor Mike Chaplin](#) (Deputy Chair)
- [Councillor Alexi Dimond](#) (Group Spokesperson)
- [Councillor Tim Huggan](#)
- [Councillor Mark Jones](#)
- [Councillor Nabeela Mowlana](#)
- [Councillor Janet Ridler](#)
- [Councillor Paul Turpin](#)
- [Councillor Cliff Woodcraft](#)

## **Council Functions**

The following functions are within the remit of Waste and Street Scene Policy Committee:

- **Street Scene and Regulation**
  - o Parking
  - o Emergency Planning
  - o Highway maintenance and management
  - o City Centre management
  - o Waste management
  - o Markets
  - o Regulatory licensing policy
  - o Environmental Protection

Matters Reserved to Waste and Street Scene Policy Committee –

The ‘Streets Ahead’ Project (Highways PFI):

Decisions taken pursuant to the Highways Maintenance PFI Contract dated 31st July 2012 between (1) the Council and (2) Amey Hallam Highways Limited (‘the Streets Ahead Contract’) are reserved to the Committee where they relate to:-

- termination of the Streets Ahead Contract;
- the final approval of the making of High Value Changes (as defined in the Streets Ahead Contract);  
or
- step-in by the taking of any Required Action (as defined in the Streets Ahead Contract).

Functions arising from the Council’s roles as the Highways Authority, including transport and parking matters, where these relate to:-

- The Capital Programme;
- policy statements;
- matters that have drawn objections from members of the public;
- schemes with a value in excess of £250,000.